



RESEARCH
PROGRAM ON
Grain Legumes and
Dryland Cereals

CRP-GLDC Close-out Plan 2021-2022



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Dryland Cereals



Alliance



Purpose

To ensure completion of the most critical deliverables:

- Technical and Financial Annual Reports 2021.
- Closure of GLDC Innovation Fund 2018-20 (final reports received, approved and balance grant settled).
- GLDC Participating partners (CGIAR and no-CGIAR) informed about the closure of the CRP-GLDC and about the validity of PPAs until 31 December 2021.
- Financial closure of CRP-GLDC activities, including PMU budget; receipt of final financial closing reports of participating centers for 2021 and return of unspent funds to SMO by 31 March 2022 and reporting for the accruals (US\$ 60,000) by 30 May 2022.
- Successful transition/archive of different type of outputs and assets (knowledge, data, methodologies, methods and tools, partner networks and relationships)

a. Staffing

For delivery of annual report 2021 (until ~end April 2022), maximum of US\$ 60,000 accruals is permitted for the period from January to April 2022 (SMO-Finance/FinPlan)

- 1.0 FTE CRP program management
- 1.0 FTE CRP MEL Assistant
- 0.06 FTE MEL Focal Point
- 0.30 FTE MEL Developer
- 0.05 FTE Communications
- 0.05 FTE Finance

b. Documentation

- Financial documents: All financial reports and records are maintained by the Finance department of the ICRISAT.
- Agreements and Sub-grant agreements: Records of all agreements and sub-grant agreements issued on behalf of CRP-GLDC are maintained by the Grants/SMC team of ICRISAT.
- PMU documents: All documents relating to the CRP-GLDC management are available at <http://gldc.cgiar.org/pms/> and this link will be kept updated with the latest information till 29 April 2022.
- CRP-GLDC Research Activities: All research activity details, reports, including Innovation Fund and research outputs are available at <https://mel.cgiar.org/> and this link will be kept updated with the latest information till 29 April 2022.

c. Program Participant Agreement (PPA)

All partners will be informed about the closure of CRP GLDC on 31 December 2021 through an official communication by end of August. The existing PPA will become invalid from 1 January 2022 and all the unspent funds of W1/W2 to be returned to ICRISAT no later than 15 February 2022.

d. Innovation Fund (IF) Sub-grant Agreements 2018-20

PMU to ensure that:

- All technical and financial reports are received. Technical reports are verified by the Activity Lead Scientist of GLDC confirming all deliverables are met as per the work plan stated in the approved Concept Note (e.g. data, publication(s) etc.).
- All sub-grant agreements are closed, including no cost extensions.
- Balance and receivables of IF grant amount are settled with partners and all activities are closed and accounts are consolidated by the Finance.
- All technical reports and deliverables added in MEL.

e. Internal and external communications on closure of CRP-GLDC

PMU to ensure:

- Communications actions regarding closure and beginning of the OneCGIAR with CRP partners and collaborators.
- CRP Director, FP Leads, CoA Co-Leads and activity scientists to support communications actions with CRP partners and stakeholders as appropriate.
- Completion of the “golden eggs”/legacy products communication material.
- Appropriate messaging on GLDC website and social media noting the closure of the CRPs.
- Set up and maintain legacy web presence.

f. Intellectual property

Specific tasks to manage intellectual property under CRP-GLDC is a responsibility of the Lead and GLDC Participating Centers. The GLDC participating centers are required to maintain all records of the intellectual property of CRP-GLDC products and also ensure that the CGIAR Open Access and Data Management Policy is followed, as and where appropriate.

g. IAC Recommendations

The last meeting of the IAC will be held in October/November to take an overall stock of the performance of the CRP-GLDC and of the work plan for the implementation of the IAC recommendations made in the IAC meeting held during 15-16 October 2020. IAC members will not be asked to review the CRPs’ final 2021 Annual Report.

h. M&E Database

CRP-GLDC will continue to use the [MEL Platform](#) to facilitate collection, processing, storage, and publishing of data and knowledge products as presented in the annual plan of work and budget 2021 till April 2022. Materials uploaded as evidences to research results are hosted in MEL and are either assigned a public link or stored internally depending on privacy status. Case reports of CRP-GLDC performance indicators aligned to SMO reporting are also curated in MEL and integrated into the [CGIAR Results dashboard](#) as front-end in addition to handle links of published indicators e.g. outcome stories and innovations. The MEL development team at ICARDA will be required to provide ICRISAT a copy of the CRP- GLDC data in MEL as a portable stand-alone database compiled with a front-end to allow viewing, querying and extracting the data. The portable MEL database will be housed/archived on the GLDC server.

i. GLDC website archive

CRP-GLDC [website](#) will be archived on the existing GLDC server. It will be updated till 29 April 2022 and will be maintained by the MEL developer throughout the remainder of 2022, including the websites of previous phase CRPs DS, DC and GL.

j. PMU Assets

The physical equipments and office furniture possessed by the PMU will be handed over to the Lead Center, ICRISAT on 29 April 2022.

Status: Close-out Action plan

Actions	Lead	Support	Timeline	Current Status
Mid-term Report	PMU	MEL	30 August 2021	Completed
Closure of all PPAs except ICARDA	PMU	SMC	30 September 2021	Completed
Amendment letter to the PPA of ICARDA issued for the implementation of MEL activity and budget 2022 (This PPA will remain valid till 30 April 2022)	PMU	SMC	30 September 2021	Completed
Third Quarterly Newsletter	PMU	MEL Team	15 October 2021	Completed
Fourth Quarterly Newsletter	PMU	MEL Team	20 December 2021	Completed
Communication to all non-CGIAR partners on CRP closure	PMU	Director/RMC/FP Leader, CoA Co-leads/Activity Scientists	30 November 2021	Completed
Data Submission for Quality Assurance by SMO in Batch 1	PMU	MEL Team	3 December 2021	Completed
First draft of Annual Report 2021	PMU	MEL Team	15 December 2021	Completed
Data Submission for Quality Assurance by SMO in Batch 2	PMU	MEL Team	4 March	Completed

Golden Eggs/Legacy Products	PMU	MEL Team	31 March 2022	Completed
Second draft of Annual Report 2021	PMU	MEL Team	8 April 2022	Completed
GLDC Website data update and archive on GLDC server	PMU	Comms/ISU/MEL Team	15-20 April 2022	Completed
MEL data archive	PMU	MEL Team	15-25 April 2022	Completed
All payables and receivables (vendors, staff, partners) cleared	CRP-GLDC Finance Administrator		20-30 April 2022	All payments will be made by 30 April by the Finance, ICRISAT
Annual Report 2021 Submission	PMU		29 April 2022	Completed (submitted to SMO on 21 April)
Financial Report 2021 Submission	CRP-GLDC Finance Administrator		29 April for the year 2021 and 31 May 2022 for accruals of 60K	Final financial report will be submitted by the Finance, ICRISAT
Delete all files and email accounts from equipments prior to the transfer of property, empty recycle bin	ISU/MEL Team		29 April 2022 (or as PMU staff leaves their terms with the CRP)	To be completed by 30 April 2022
GLDC website maintenance, including websites of CRPs DS, DC and GL	MEL Team (Enrico Bonaiuti E.Bonaiuti@cgiar.org , +39 3476013992)		1 January to 31 December 2022	

CRP-GLDC AR2021 QA Submission Plan

S.No.	Indicator	GLDC Submission	Batch 1 (December 3, 2021)	Batch 2 (March 4, 2022)	Current Status
1	SLO Contributions	11 cases	11 cases	0 cases	Completed
2	Policies	1 case	1 case	0 cases	Completed
3	OICRs	6 cases	5 cases	1 case	Completed
4	Innovations	19 cases	14 cases	5 cases	Completed
5	Milestones	41 cases	41 cases	0 cases	Completed
6	Journal articles	91 entries	81 entries	10 entries	Completed
7	CapDev	1 table	1 table	0 tables	Completed
8	Partnerships	44 entries	44 entries	0 entries	Completed
9	MELIA	13 cases	13 cases	0 cases	Completed

The CGIAR Research Program on Grain Legumes and Dryland Cereals (GLDC) is supported by CGIAR Fund Donors <https://www.cgiar.org/funders/>

About CRP-GLDC

The CGIAR Research Program on Grain Legumes and Dryland Cereals (CRP-GLDC) brings together research on seven legumes (chickpea, cowpea, pigeonpea, groundnut, lentil, soybean and common bean) and three cereals (pearl millet, finger millet and sorghum) to deliver improved livelihoods and nutrition by prioritizing demand driven innovations to increase production and market opportunities along value chains.

<http://gldc.cgiar.org>

About the CGIAR

CGIAR is a global research partnership for a food-secure future. CGIAR science is dedicated to reducing poverty, enhancing food and nutrition security, and improving natural resources and ecosystem services. Fifteen CGIAR Centers in close collaboration with hundreds of partners, including national and regional research institutes, civil society organizations, academia, development organizations, and the private sector carry out its research.

<http://www.cgiar.org>



Contact us

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For more information: <http://gldc.cgiar.org>

