**Agricultural and Syrian refugees in Jordan: current situation and opportunities ahead** Data collection materials

*The commissioned study seeks to create baselines of beneficiaries in selected locations and to identify target households residing outside camps and living on households, while ensuring that the livelihoods and socio-economic profile of these populations are understood*.

AUTHORS

Boundia Alexandre Thiombiano ([[1]](#footnote-1));

CONTRIBUTORS

Quang Bao Le ([[2]](#footnote-2)); Enrico Bonaiuti (2); Denis Ouédraogo ([[3]](#footnote-3))

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1. Focus groups discussion guide

**Day 1: FGD**

**1. Activity 1: Wealth ranking (2h) : 10:00 am-12:00 am**

***Objective:*** understand the people’s perceptions of wealth and welfare in their community, learn the meaning of wealth, poverty and vulnerability in the view of the community members, and indicators defining persons in need

***Participants: FGD 1 (mixed 4 male and 4 female household heads)***

**1.1 Selection of the community in each location:** to be done in collaboration with UNHCR

1. UNHCR to provide community household list
2. Put lists on cards: one household per card. This may change depending on the size of the community

**1.2. Identification of participants**: to be done with UNHCR

Participants should be resource persons leaving in and having good knowledge of the community. They should be informed ahead to make sure of their availability

**1.3. Introduction of facilitators, explaining the study first (objectives, overview of the methodology), then the activity**

**1.4. Identification of wealth criteria**

What makes them think that a household is better -off or less well-off? (Livestock, lands, other resources, education, cash monthly income, etc.)

Only criteria agreed by all participants are retained.

Take the example of households well-known to be better-off, and household least well-off.

**1.5. Identifying wealth groups**

- Using criteria defined in 4) to group households of the community in as many wealth groups as they perceive.

- For consistency, revise the number of groups to see if it is worthy or not pulling together very small groups

**Lunch break: 12:00 pm- 1:00 pm**

**2. Activity 2: Resource mapping (2h) 1:00 pm -3:00 pm**

***Objective:*** Understand the layout and use of the existing resources in the community (infrastructures, natural resources, institutions). In this case what are the resources the Syrian refugees have access to, and what basic resources they don’t have access to, that can influence their vulnerability and livelihoods.

**2.1. Identification of participants** to be done by UNHCR

***Participants: FGD 2 (mixed 4 male and 4 female household heads)***

Participants should be resource persons leaving in and having good knowledge of the community. They should be informed ahead to make sure of their availability

**2.2. Drawing the outline of the map of the community**

* One participant volunteer to draw the map of the community on a large sheet of paper. The other participants help.
* They identify East, West, North and South on the map outline
* They mark the point considered to be the central point of the community (well know point/infrastructure).

**2.3. Identifying resources and placing on the map of the community**

* Participant list all major resources in the community on a sheet (institutions, infrastructures, rangeland, water sources, etc.)
* Participants pace these resources on the map, guide by central point they identified in 2.2. and by geographical orientation points (Eats, West, North, South)

Results used as supporting material for SWOT analysis

**3. Activity 3: One key informant interview (1h) 3:00 pm - 4:00 pm**

***Objective:*** to get relevant point of view and firsthand knowledge of Syrian refugees’ issues, get in-depth answers about the challenges and strengths of refugees as well as explore intervention perspectives for enhancing Syrian refugees’ agricultural livelihoods.

**Day 2: FGD**

**4. Activity 4: SWOT analysis done in 2 sessions, separate male and female groups**

***Objective:*** Understand the constraints, opportunities, and type-specific and gender sensitive interventions needed to enhance people livelihoods

**4.1. Identification of participants**

FGD 4: 8 male household heads (2h): 10:00 am-12:00 pm

FDG 5: 8 female household heads (2h): 1:00 pm-3:00 pm

**4.2. Brainstorming**

* ***Participants identify:***

1. Their 10 top strengths

|  |  |  |
| --- | --- | --- |
| Id | Strength | Rank (top 5 only) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

Tell what are the 5 more important (weighing)

1. Their perceived 10 top weaknesses

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ID | Weakness | What should be done to address weakness | Who should do? | Rank (top 5 only) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

Tell what are the 5 more important (weighing)

1. Existing opportunities in the community

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ID | Opportunity | What should be done for seizing these opportunity | Who should do? | Rank (top 5 only) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

Tell what are the 5 more important (weighing)

b. Threats/constraints

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ID | Threats/constraints | What should be done for seizing these opportunity | Who should do? | Rank (top 5 only) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

Tell what are the 5 more important (weighing)

***Crosscheck resources map***

Do you benefits from these resources? Why / why not?

What additional resources are required in the community?

How is your relation with Jordanian over the use of these resources? : Conflicts, synergy, high or low competition?

What should be done to improve the situation?

1. Key informants interview guide

**I. Introduction**

**Introduction of interviewers and the purpose of the interview**

* Explaining the purpose of the study
* Explaining to the informant why he has been chosen and expressing expected contribution from him

**II. Informant form**

Date of the interview…………………………………………………………………………………………

Governorate…………………………District…………………..…………Sub-district…………………….

Name of Informant………………………………………………………………………...............................

Organization/Institution..……………………………………………….………………………………....…

Position..…………………………………………………………………….……………………………….

1. What services do you provide or what kind of collaboration/relation you or your organization has with the Syrian refugees?

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1. For how along you have experience with Syrian refugees in the district? ……………………………
2. What are their main activities? (specify main crops and main animal species)

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1. Do they have functioning farmers associations / organizations? (if yes, please list).................................

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1. If any what are the services offered by these associations / organizations?.......................................

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1. What kind of key changes have you noticed with the influx of Syrian refugees in the sub-district?

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1. What are the key opportunities created by their presence in the sub-district?

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1. What are the key constraints/issues their presence is posing in the sub-district? (*Relation with Jordanians, use of resources, jobs, etc.*)

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1. What do you think are the specific challenges refugees living in the sub district are facing for their livelihoods? (*Production resources, access to water, access to market, access to information, institutional support, local social context, bargaining power to obtain the best prices, etc*.)

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1. What do you think are the specific needs of Syrian refugees living in the sub district?

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1. Do you perceive any particular (agricultural farmers or livestock producers) or gender specific (women, youth) vulnerable group of Syrian refugees? Explain.

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1. What would be the needs of this vulnerable group (s)?

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1. If a program is to be designed to enhance the living of the refugees, what should be the priorities to address?

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1. Should there be any accompanying measures (targeting Jordanians) to ensure success of such intervention? (Please, specify)

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1. Household surveys questionnaire

**Baseline Household-Farm survey-Februay 2017**

:Questionnaire ID

|  |  |  |
| --- | --- | --- |
| **Enumerator’s information :** | | |
| **Organization:** | | |
| Name: | | Phone Number: |
| **Date of Visit:** |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Household information** | | | | | | | | | | | | | | | | | | | | |
| **UNHCR File Number (Barcode, if not please enter twice)** | | | | | | |  |  |  | - | |  |  | C | |  |  |  |  |  |
| **Address** | | | | | | | | | | | | | | | | | | | | |
| Longitude | | | | | | | Latitude | | | | | | | | | | | | | |
| 0 | | | ، | | | | 0 | | | | | | | | ، | | | | | |
| Governorate: | | | | | | | District: | | | | | | | | | | | | | |
| **HH name HH age HH Education** | | | | | | | | | | | | | | | | | | | | |
| **Telephone(s):**  **Alternative phone(s):** | | | | | | | | | | | | | | | | | | | | |
| **HH** **is**  🞎 Single 🞎 Married 🞎 Divorced 🞎 Separated 🞎 Widow | | | | | | | | | | | | | | | | | | | | |
| **Is the HH member of a farm cooperative/association?** 🞎 yes 🞎 No  If yes, what are the services the cooperative offers you:  🞎 Obtaining work permit 🞎 obtaining legal documents in Jordan 🞎 access to job 🞎 access to humanitarian services 🞎 Shelter 🞎 access to Land 🞎 access to rangelands 🞎 Training 🞎 Heath services 🞎 Access to fertilizer 🞎 Access to animal vaccine 🞎 Other, please specify:………..  If member of a cooperative/association, how often do you attend meetings? 🞎 rarely 🞎 often 🞎 all the time  **Do you have the possibility of borrowing money in case of need?** 🞎 yes c No  If yes, from who?: 🞎 another member of the household 🞎 other Refugee Syrian or not 🞎 Jordanian friend 🞎 employer 🞎 Landlord  **Do you have access to credit?** 🞎 yes 🞎 No  If yes, who offers: 🞎 Banks 🞎 NGO (list…………………………………………….) | | | | | | | | | | | | | | | | | | | | |
| **ID** | **Household member** | **Gender**  **1=M, 2=F** | | **Age** (years) | **Education level** | **Link with HH**  *1= HH*  *2=Spouse*  *3=Child*  *4= Father*  *5= Mother*  *6=*Sister  7=Brother  9=Other | | | | | **Role on the farm**  *1= House keeping ; 2= Baby keeping*  *3= soil preparation; 4= Sowing/seedling*  *5=Weeding; 6=Harvesting*  *7 = Fruit picking; 8 = Fruit /vegetable sorting*  *9 = Selling crops; 10 = Livestock grazing*  *11 = Livestock feeding; 12 =Livestock watering*  *13=Mowing cattle; 14 = selling cattle*  *15 = Manufacturing livestock product*  *16= selling livestock production* | | | | | | | | | |
| **1** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **2** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **3** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **4** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **5** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **6** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **7** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **8** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **9** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **10** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **11** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **12** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **13** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **14** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **15** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **16** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **17** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **18** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **19** |  |  | |  |  |  | | | | |  | | | | | | | | | |
| **20** |  |  | |  |  |  | | | | |  | | | | | | | | | |

MigrationSince when has the household moved from Syria to Jordan? (Please give year)....................

Where were you before settling here? 🞎 Syria 🞎 In Jordan, please give location name…………

If you have been moving in Jordan, how many times have you changed location?....................

Does your family or some of its members of your family usually move to other areas during the year before come back here? 🞎 Yes 🞎 No

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Household member** | **Gender**  **1=M, 2=F** | **Age** | **Location he/she use to move to** | **Period of the year** | **Activities he/she runs in the location he/she use to move to** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |
| **9** |  |  |  |  |  |  |
| **10** |  |  |  |  |  |  |

| **Employment** |
| --- |
| What is the principal activity of your household?  🞎 Agriculture 🞎 Livestock rearing  If applies, what are the three main secondary activities  ⭘ Agriculture: 🞎 Fisheries 🞎 Livestock 🞎 Fruits 🞎 vegetables 🞎 Tobacco 🞎 Other, please specify  ⭘Manufacturing: 🞎 Food products🞎 Beverages 🞎 Textiles 🞎 Tobacco🞎 Carpentry/wood products🞎 Other, please specify  ⭘Water supply, sewerage, and waste management: 🞎 Collecting trash in the street 🞎 Other, please specify  ⭘Construction  ⭘Wholesale and retail trade, repair of motor vehicles and motorcycles: 🞎 Selling non-food items in the streets 🞎 Selling in shops  🞎Repair of motor vehicles and motorbikes 🞎 Other, please specify  ⭘Transportation and storage, please specify  ⭘Accommodation and food service activities: 🞎Work in restaurants🞎 Work in bakery 🞎 Selling food and beverages on the street  🞎 Work in hotels 🞎 Other, please specify  ⭘Domestic service  ⭘Other service activities: 🞎 Cleaning (shops, public places etc.) 🞎 Hairdressing and beauty services 🞎 Shoe shining 🞎 Other, please specify  ⭘Other activities (non-service) , please specify: 🞎 Begging 🞎 Other, please specify  What is the geographical location of these activities?  🞎City 🞎Village 🞎Suburb 🞎Remote area(average distance in km) :……… 🞎Other, please specify  Do you have a work permit in Jordan? 🞎 Yes 🞎 No  -If not, what is the reason: …………………………………  -If yes, how was it issued? ………………………………………………………………………………………………………………………………….  How many of your household members have a work permit in Jordan?................................................................. |

|  |  |
| --- | --- |
| **Monthly cash income of household (JD)** | |
| Monthly income from work | |
| Pension |  |
| Income from assets in COO |  |
| Remittances.  From where (country): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ From whom (relationship): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Income from other organizations or charitable donations - monthly and continuously (not from UNHCR). From whom:  🞎 Local CBO:\_\_\_\_\_\_\_  🞎 International NGOs:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞎 Other, specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| **Total** |  |
| If there is a gap between the monthly expenditure and the monthly income, how do you manage to fill this gap? | |
| **Poverty & Coping Strategies** | |
| What are the coping strategies that you used in the last six months? (Select all that apply)  🞎 Living together with host family (Jordanian & non-Jordanian)  🞎 Sharing costs with the family living in the same house (Jordanian & non-Jordanian)  🞎 Support from family members (irregular remittances):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞎 Support from host community (Jordanian)  🞎 Humanitarian assistance (NGOs - EXCLUDING UNHCR- , CBOs, personal donations, etc.)  🞎 Selling properties (jewelry, car, etc.)  🞎 Selling food vouchers  🞎 Selling household assets  🞎 Borrowing money  🞎 Buying against credit  🞎 Dropping children out from school  🞎 Child labor (<16 years)  🞎 Begging  🞎 Savings: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ how much is left at the moment? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞎 Irregular work (not on monthly basis/previous work)  🞎 Have not paid the rent for the past months | |
| What is your total amount of debt up to now (JD)? (This should include not paying the rent, etc.) \_\_\_\_\_\_\_ | |

|  |
| --- |
| **Agricultural production** |
| 🞎 Access to land for production: 🞎 Formal rent 🞎 Informal rent 🞎 No direct access (labor supply)  If rent: 🞎 In which year did you get access to the land: … 🞎 Is access secured in the coming season? 🞎 yes 🞎 No 🞎 Don’t know  If supplying labor force only: 🞎 In which year did you start: …… 🞎 are you practicing sharecropping? 🞎 yes 🞎 no  How many member of your HH work in the same land: …… women …… men  If sharecropping: what is the % of share from revenues? …….. (usually 25-30%) when do you get it: 🞎 after selling 🞎 I get advance payment to cover my needs 🞎 other……….  Form of sharing: 🞎 labor only 🞎 labor and investment cost in agriculture inputs  How many months/year you work in sharecropping: ………….. how many months you work as labor? ………  If labor: 🞎 employed on daily basis 🞎 employed seasonally 🞎 employed monthly  🞎 surface of land you rent, work under sharecropping, or work as a labor in it: ……….ha  🞎 Nationality of farmers you work with: 🞎 Jordanian 🞎 Pakistani 🞎 other……..  🞎 Are you allowed to consume from the production: 🞎 yes 🞎 No  🞎 Do you exchange production from the field you work in with another type of production from your neighbor: 🞎 yes 🞎 no |
| *Please consider last 2 seasons*  Who decide on cultivation? 🞎 Landowners only 🞎 I have a role  What do you crop?  🞎 List the crops in the first season: with surface  🞎 list the crops in the second season: with surface  A. Season 1  Crops Area (…) Mineral fertilizer (…) Organic(…) Pesticides (…) Production (…) Income (JOD)  1. ………. …………….. …………………… …………….. …………….. …………….. ……………..  2. …………….. …………………… …………….. …………….. …………….. ……………..  3. …………….. …………………… …………….. …………….. …………….. ……………..  4. …………….. …………………… …………….. …………….. …………….. ……………..  5. …………….. …………………… …………….. …………….. …………….. ……………..  B. Season 2  Crops Area (…) Mineral fertilizer (…) Organic (…) Pesticides (…) Production (…) Income (JOD)  1………. …………….. …………………… …………….. …………….. …………….. ……………..  2. …………….. …………………… …………….. …………….. …………….. ……………..  3. …………….. …………………… …………….. …………….. …………….. ……………..  4. …………….. …………………… …………….. …………….. …………….. ……………..  5. …………….. …………………… …………….. …………….. …………….. …………….. |
| **Agricultural practices**  -Use of organic fertilizers: 🞎 compost 🞎 raw manure 🞎 quantity/ha……..  - Land preparation: 🞎 application of fertilizer 🞎 plowing 🞎 # of plow: ………..  - Irrigation: 🞎 yes 🞎 no, method of irrigation: 🞎 drip 🞎 sprinklers 🞎 Flood, source of water: 🞎 canal 🞎 well, if well: 🞎 located in the farm 🞎 owned by another farmers 🞎 cost of access to water: ……../year/month/hour? Use of integrated water management 🞎 yes 🞎 no  Energy used for irrigation: 🞎 fuel 🞎 electricity 🞎 solar  - Planting certified seeds: 🞎 yes 🞎 no, producing our seeds: 🞎 yes 🞎 no, Purchase of seedlings: 🞎 yes 🞎 no. decision to select seed/seedlings based on: 🞎 market demand 🞎 availability 🞎 price 🞎 resistance to diseases 🞎 resistance to drought  - Application of pesticides: # per month……. Integrated pest management: 🞎 yes 🞎 no 🞎 example use of safety tool in pesticides application: 🞎 yes 🞎 no  - Application of in-organic fertilizers: main two types (1)…………..(2)…………. Quantities (in ton) of each type used per year: (1)….........(2)…………..  - Application of organic fertilizer: main type (cow or small ruminant)……………quantity/ha (in ton): …………use of compost: 🞎 yes 🞎 no  - Practices: 🞎 use of herbicides 🞎 mulching 🞎 intercropping 🞎 rotation 🞎 agroforestry 🞎 cover crop 🞎 burning of crop residues  - Extension services: 🞎 yes 🞎 no  If yes from 🞎 government 🞎 private companies 🞎 NGOs  Training: did you receive training last year 🞎 yes 🞎 no, if yes list them ……………………………………  Access to market: 🞎 yes 🞎 no (done by landlord) if yes 🞎 to wholesale market 🞎 to retailers  Link with food processors 🞎 yes 🞎 no  🞎 Use of mechanization 🞎 irrigation 🞎 plowing 🞎 spraying 🞎 fertilizer application |
| **Livestock production** |
| 🞎 Has own livestock: 🞎 Yes 🞎 No if yes, objective of production 🞎 income 🞎 self-consumption  🞎 Employed by Jordanian Monthly salary……………. Number of working months per year……….  🞎 employed daily 🞎 employed seasonally 🞎 permanent  🞎 has poultry 🞎 Yes 🞎 No if yes, objective of production 🞎 income 🞎 self-consumption |
| **Herd composition (Type and breed)**  1……………………………… 3…………………………………….  2……………………………… **4**…………………………………… |
| **Continue this section if own livestock** |
| **Livestock brought from Syria:** 🞎 No 🞎 Main part 🞎 Entire herd  **Livestock products and income**  Products Monthly income (JOD) Main clients  🞎 Meat ……………………………………… ………………………………………………………………………..  🞎 Eggs ……………………………………… ………………………………………………………………………..  🞎 Wool ……………………………………… ………………………………………………………………………..  🞎 Milk ……………………………………… ………………………………………………………………………..  🞎 Other ……………………………………… ……………………………………………………………………….. |
| **Management mode**  🞎 **Grazing** 🞎 **Fattening**  **Source of feeding**  🞎 Rangelands 🞎 crop left over 🞎 fodder from local markets  Vaccination: 🞎 yes 🞎 no if yes from who 🞎 government 🞎 private 🞎 NGO  **Seasonal movement** 🞎 No 🞎 Yes  If yes, Destinations and periods**:** |

|  |
| --- |
| **Role of gender** |
| **Do women play a key role in your principal activity (agriculture or livestock)?** 🞎 Yes 🞎 No  If yes, for which operation  🞎 Land preparation 🞎 Sowing 🞎 Seedling 🞎 Fertilizer application  🞎 Weeding 🞎 Harvesting 🞎 Sorting 🞎 packaging ­­­🞎 kids guarding 🞎 Livestock guarding  🞎 Livestock feeding 🞎 Milking 🞎 Products processing 🞎 Machineries maintenance 🞎 selling 🞎 Other, specify:\_\_\_\_\_\_\_ |
| **Do children (2-12 years-old) play a key role in your principal activity (agriculture or livestock)?** 🞎 Yes 🞎 No  If yes, for which operation?  🞎 Land preparation 🞎 Sowing 🞎 Seedling 🞎 Fertilizer application  🞎 Weeding 🞎 Harvesting 🞎 Sorting 🞎 packaging ­­­🞎 kids guarding 🞎 Livestock guarding  🞎 Livestock feeding 🞎 Milking 🞎 Products processing 🞎 Machineries maintenance 🞎 selling 🞎 Other, specify:\_\_\_\_\_\_\_ |
| **Do elderly (60 and above) play a key role in your principal activity (agriculture or livestock)?** 🞎 Yes 🞎 No  If yes, for which operation?  🞎 Land preparation 🞎 Sowing 🞎 Seedling 🞎 Fertilizer application  🞎 Weeding 🞎 Harvesting 🞎 Sorting 🞎 packaging ­­­🞎 kids guarding 🞎 Livestock guarding  🞎 Livestock feeding 🞎 Milking 🞎 Products processing 🞎 Machineries maintenance 🞎 selling 🞎 Other, specify:\_\_\_\_\_\_\_ |

| **Constraints and needs** | | |
| --- | --- | --- |
| **No** | **Main constraints of principal activity (agriculture or livestock)** | **Key comments, if any** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **No** | **Main needs for principal activity (agriculture or livestock)** | **Key comments, if any** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |

***This form should be read to the principal applicant /primary caregiver (in the case of a PA under 18 years of age) in his/her first language. It should be clearly stated that the principal applicant is under no obligation to give his/her consent.***

☐ I confirm that the volunteer \_\_\_\_\_\_\_\_\_\_\_\_\_ [insert name] conducted the home visit on \_\_\_\_\_\_\_\_\_\_ [insert date] and that the volunteer introduced him/herself clearly, that he/she explained the purpose of the questions, and that the questions were asked in a way I was able to understand.

☐ I give my consent for my name, contact details and UNHCR case number to be shared with UNHCR partner organizations providing assistance and responding to refugee needs in Jordan.

☐ I do not wish to share my information. I choose for my information to be hosted exclusively by UNHCR [and the partner agency conducting the Home Visit – INSERT NAME HERE].

☒ I understand the importance of providing accurate and complete information and to keep UNHCR [and partner agency conducting Home Visit – INSERT NAME HERE] informed of any changes to my situation (births, deaths or marriages etc. in the family) by calling the UNHCR HelpLine at + 962 640 08000 from Sunday to Thursday [or INSERT PARTNER AGENCY METHOD FOR CHANGING DATA HERE].

It has been explained to me that opting not to share my information may impact on my ability to access certain services. I will, however, continue to access services relating to health, education and protection regardless of whether I consent to share the information provided by me in this Home Visit.

It has been explained to me that shared information will be strictly limited to what is necessary for extension of services and will not be shared further.

It has been explained to me that I can change my mind about sharing my information by calling the UNHCR Help Line at + 962 640 08000 from Sunday to Thursday.

It has also been explained to me that if I have concerns about the way my personal information is being used, I can file a complaint with (i) UNHCR Jordan by contacting the HelpLine at +962 640 08000, or (ii) the Inspector General’s Office of UNHCR in Geneva either by phone (**+41 22 739 88 44 –** not toll-free, telephone charges apply)**, fax (**+41 22 739 73 80 – not toll-free, telephone charges apply), by confidential email ([Inspector@unhcr.org](mailto:Inspector@unhcr.org)) or by using the online complaint form (<http://www.unhcr.org/pages/52e11bc16.html>).

Principal applicant’s signature: Date (dd/mm/yyyy)

1. Annexe: UNHCR home visits form

1. UNHCR Consultant [↑](#footnote-ref-1)
2. International Center for Agricultural Research in the Dry Areas (ICARDA) [↑](#footnote-ref-2)
3. Polytechnic University of Bobo-Dioulasso, Burkina Faso [↑](#footnote-ref-3)